Project Approval Form
This 2-page form is required for ALL projects and must be shown at Check-In.

Student Name _____ Teacher Name_____

Parent/Guardian_____ Phone/Email_____

Team Member _____
(Team Projects only)

Start Date_____ Expected End Date_____
All work on project must be done during the current school year.

Complete the questions below to share your Project Plan (see other side for instructions):

Project Problem_____

_____

Rationale_____

Summary of Procedure_____

_____

_____

Method of Data Collection_____

_____

Potential Risks and Safety Precautions_____

_____

Expected Outcomes_____

_____

Where will you conduct your project testing? (Check all that apply.)

____ Research Institution ____ School _____Field _____Home ____Other

List name, address, and contact information of all non-home and non-school work site(s):

_____   _____

_____   _____

_____   _____

_____   _____

I have read and discussed the Ethics Agreement and have included it with my logbook.

_____   _____
Student Signature   *Parent/Guardian Signature*
See other side for instructions, teacher approval, and possible required forms.

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Project Plan Instructions

Project Problem: Depending on your project, your problem will be one of the following:
- What question are you trying to answer?
- What problem are you trying to solve?

Rationale: Why do you want to do this project? Why is it important?

Summary of Procedure: Describe your plan and procedure for addressing your problem. Make sure to include enough detail so the committee can clearly see what you are planning to do with your project.

Method of Data Collection: What are you measuring? How will you measure it?

Risk and Safety: Identify any potential risks and safety precautions needed. (see Student Handbook)

Expected Outcomes: What do you think will happen? What do you expect to learn?

Where will you conduct your project testing? If you are conducting testing any place other than your home or school, list the location. Even if it's a park or outdoor site, you need to give an approximate location. If it is a research institution, list the name and contact information for the site.
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For Teacher Use Only
This project has received preliminary approval. _____
                                                            Teacher Signature

	Division	Category
☐	Science	Animal Sciences
☐	Science	Plant Sciences
☐	Science	Microbiology
☐	Science	Earth and Environmental Sciences
☐	Science	Chemistry
☐	Science	Physics and Astronomy
☐	Engineering	Environmental Engineering
☐	Engineering	Engineering Mechanics
☐	Computer Science	Robotics and Intelligent Machines
☐	Computer Science	Coding

Forms Required

- ☐ Risk Assessment and Designated Supervisor Form
- ☐ Ethics Agreement

Additional Forms that Might be Needed

- ☐ Qualified Scientist Form
- ☐ Vertebrate Animal Care Form
- ☐ Informed Consent for Testing of Human Subjects
- ☐ Teacher Verification of Informed Consent Forms
- ☐ BSL-1 Checklist
- ☐ Student Use of Drones